MASS STIPEND AND STOLE FEE QUESTIONNAIRE

Bismarck Diocese

In accordance with Synod Statute 257§1.2, this questionnaire is sent to you as a parish priest ahead of the upcoming financial review for your parish. Your responses are a part of this review. When completed, please return this questionnaire to the Internal Auditor at the Bismarck Diocese, either by email to caberle@bismarckdiocese.com or by mail, to: Bismarck Diocese, Attn: Cressy Aberle, PO Box 1137, Bismarck, ND 58502-1137.

Priest Completing this Questionnaire:

Parish Concern:

Date Completed:

1. **Do you or your parish keep a detailed log of Mass intentions, the stipend amount associated with its intention, and the date the intention is said?**

    Yes   No   Comments:

2. **If you say multiple Mass intentions with stipends attached in the same day, do you accept only one and send the other stipends to the Bismarck Diocese (excluding Christmas Day)?**

    Yes   No   Comments:

3. **If you accept more Mass intentions than can be said in a year's time, do you send these intentions with their stipends to the Bismarck Diocese to be said by retired priests?**

    Yes   No   Comments:

4. **Do you personally celebrate a *pro populo* intention for each Sunday and Holy Day of Obligation (pastor or parochial administrator)?**

    Yes   No   N/A   Comments:

5. **Do you accept a Mass stipend for any *pro populo* Mass said?**

    Yes   No   N/A   Comments:

6. **Do you accept more than $10 for any Mass intention said?**

    Yes   No   Comments:

7. **Are Mass stipends deposited into the parish checking account and recorded as ordinary income for the parish?**

    Yes   No   Comments:

_____

8. **Do you report to your parish your said intentions, how many stipends you are to be paid, and how many stipends should be sent to the Bismarck Diocese as *binations*?**

    Yes   No   Comments:

9. **Are Mass stipends paid to you through payroll and included on your W-2 at the end of the calendar year?**

    Yes   No   Comments:

10. **Are all Stole Fees turned over to the parish to be recorded as parish income?**

    Yes   No   Comments:

I attest that the information presented in this questionnaire is accurate to the best of my knowledge.

_____   _____

Signature   *Date*